
HEO CHIEF MEDICAL OFFICER

Job Description for a CMO on Issues Related to COVID 19 June 9, 2020

MANDATE:

The Chief Medical Officer is responsible for providing the Provincial Sport Organizations (being Hockey Eastern Ontario (HEO) hereinafter referred to as the PSO), HEO Board and staff with medical advice and comprehension regarding decisions and the impact of those decision due to COVID-19 and the direction from the Ontario and Municipal Government and Public Health.

KEY DUTIES:

The Chief Medical Officer will perform the following key duties:

1. Act as the medical consultant for the PSO in respect of COVID-19 with the mandate of the Ontario and Municipal Government and Public Health.
2. Act as the medical consultant for the PSO in respect of COVID-19 if the Ontario Government opens regionally.
3. Maintain professional status and be in good standing with their respective licensing College.
4. Be the medical spokesperson for the PSO.
5. Advise the PSO on risk management issues especially with respect to medical issues.
6. Advise the PSO on research projects and issues especially with respect to medical issues.
7. Advise the PSO on event sanctioning.
8. Act as a consultant for international tournaments held in the PSO jurisdiction.
9. Act as a liaison with the Hockey Canada Chief Medical Officer concerning medical issues.
10. Such additional duties as may be delegated to the Chief Medical Officer by the PSO from time to time

AUTHORITY:

The Chief Medical Officer will exercise his or her authority as set out by any Hockey Canada or PSO regulation or in accordance with this job description.

APPOINTMENT:

For the role of Chief Medical Officer there will be a short canvassing period of the HEO Districts and Associations for potential candidates. Based on the potential candidates the Chief Medical Officer shall be appointed by the PSO Board. The appointment will be for a one-year term that is renewable. The Chief Medical Officer has no voting rights.

MEETINGS:

The Chief Medical Officer will attend meetings in person and via conference call, via invitation from the PSO Chair of the Board. PSO's members must obtain the approval of their respective PSO Chair of the Board before making any such invitations.

RESOURCES:

The Chief Medical Officer will receive the necessary resources from the PSO, to the extent approved in the annual budget, to fulfill his or her mandate. He/she will also receive the necessary administrative support from the PSO office.

REPORTING:

The Chief Medical Officer will report to the PSO Board as required and to the CEO/ED.

REQUIREMENTS:

The Chief Medical Officer will be licensed to practice as a Physician in the Province of Ontario. Experience as a Sport Medicine Physician and membership in CASEM will be considered an asset.

REMUNERATION:

The Chief Medical Officer is a volunteer role with no remuneration except for expenses related to the attendance of meetings for the purpose of this role and other expenses as determined by the PSO.

INSURANCE COVERAGE:

The Chief Medical Officer will fall within the Hockey Canada Insurance program including the Directors and Officers Insurance for the activities of the Chief Medical Officer related to this specific role.